

Marathon County 4-H

4-H is a community of young people across America who are learning leadership, citizenship, and life skills.

Marathon County Cooperative Extension 4-H programs give young people a chance to learn new skills, gain self-confidence, and contribute to their communities. 4-H Youth Development faculty and staff create real-world experiences that teach leadership and citizenship skills.

By the laws of these United States of America this 4-H Club is open to any youth eligible for 4-H membership, regardless of race, color, creed, religion, sex, national origin, disability, ancestry, sexual orientation, pregnancy, marital or parental status

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4-H Motto

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4-H Pledge

I pledge my head to clearer thinking, (right hand pointing to head)
My heart to greater loyalty, (right hand placed over heart)
My hands to larger service, (both hands raised at your side)
Any my health to better living, (hands are by your side)
For my club, my community, my country, and my world.

4-H Motto

“To Make the Best Better”
(This motto challenges everyone involved in 4-h to do the very best job they can.)

4-H Emblem

The emblem is a four leaf clover with an H in each leaf. The symbol is well known, yet it means different things to different people. The letters in the emblem stand for Head, Heart, Hands, and Health – the Foundation of all 4-H programs. Leaders’ help members develop their:

Head – learning to think, making decisions, understanding the whys and gaining new and valuable knowledge.

Heart – being concerned with the welfare of others, accepting the responsibilities of citizenship, determining values and attitudes by which to live, learning how to work with others, and making new friends.

Hands – learning new skills, perfecting skills already known, and developing pride in work and respect for it. Developing a concern for others through community service projects.

Health – practicing healthful living, protecting the well-being of self and others, and making constructive use of leisure time.

These together are fourfold development. Each leaf, each H, is vital to every individual and to the 4-H Club.

(Need to link to web site of the uses of 4-H emblem and government guidelines)

Marathon County 4-H Enrollment Policy

Cloverbuds: Youth in grades K-2**. Cloverbuds are enrolled solely in Cloverbud projects.

Explorers: Youth in grades 3-4**. It is meant to allow kids to try a variety of project areas and to exhibit a variety of projects at the fair. Youth in grades 3 and 4 are not required to take Exploring as a project.

Members: Youth in grades 3-13**. Can take up to 5 projects. Enrolling beyond 5 projects is left up to the discretion of the adult leader and parent. Members are expected to participate in all projects in which they are enrolled.

**Grade is determined by registration into the school district during the 4-H enrollment period. When a child exhibits at the fair, they are enrolled under the grade that they just completed, not the grade they will be entering in Fall after the fair.

4-H Club Directory

There are 40 4-H clubs in Marathon County. The Marathon County Club Directory is categorized into districts: **North District**, **South District**, **East District**, and **West District**. The directory lists all of the clubs in the area, the general leaders name, address and phone number. It lists the location, time and day of month that each club meets.

Although not required, we recommend that you join a club in the area in which you live. You may join a 4-H club as a new member any time during the year. To show at the fair for that year as a new member, you must be registered with a club by March 1st of that year.

Expectations of Members

- Complete the projects chosen.
- Meet project goals as designed by project leader and the 4-H member.
- Repeat 4-H Pledge from memory, also, know 4-H Motto and Emblem.
- Show respect for other members and adult leaders.
- Be a good sport.
- Be attentive and orderly at meetings.
- Assist with community service projects.
- Participate in any club or county fund raising.
- Read the 4-H newsletter.
- Adhere to club Constitution and By-laws.
- Support the club of your choice and attend club meeting and actively participate.
- Remember that you are always representing 4-H and act accordingly.

Expectations of Parents

- Be a good example for youth!
- Help to select the right project for your child and provide any financial aid necessary.
- Help members with their projects at home and by giving encouragement.
- Keep an up-to-date calendar of activities for both club and county.
- Ask questions of leaders
- Read the 4-H Family Focus Newsletter.
- Encourage their 4-H members to set and follow through on goals and projects.
- Keep 4-H a family activity.
- Encourage completion of projects.
- Help youth set standards of sportsmanship and honesty.
- Help your children get their projects to fair and pick them up.
- Help member if they are elected to office to understand their responsibilities and role.
- Encourage members to attend club meetings, project meetings and all other 4-H events.
- Help in fund raising events.
- Remind member to behave themselves at all 4-H events.
- Volunteer your services as a leader or to give assistance when needed.
- See that member's dues are paid.
- Attend club meetings.
- Remember: You are always welcome to attend any 4-H Meeting. You do not need to have a special invitation.

4-H Project Guide

This is your guide...A 4-H project is an area that you want to learn more about during the year. There are projects on just about any topic you would like to study and explore, from art to woodworking, from computers to rabbits, from clothing to small engines. The projects and literature listed in this guide are customized to Marathon County's 4-H program. We have consolidated some of the projects to simplify our enrollment process.

Insert Project guide and short guide and long guide.

Our project listings often encompass a variety of areas and include literature for many levels of study within the project. And remember, you will learn more than "subject matter" as you complete your projects. You will learn many "life" skills that

you will use every day of your life, such as, understanding yourself, communicating, problem solving, decision making and working with others.

How to Select 4-H Projects

4-H member...First, make a list of the things you like to do or want to learn more about. Talk over your list with your parents, leaders, and friends. They may recognize some special things you are good at that you don't even realize you do well.

Then compare your list with the projects described in this guide and any other project list you may receive from your county. Ask yourself if you have the equipment, money, and time to do the projects that sound interesting.

Your club organizational leader or enrollment coordinator will give you a form during the fall enrollment period for returning members, and to new members when they join, when you're ready to sign up for projects. You will notice that each project has a computer code assigned to it. Mark that code number on the form. (Members should not use leader project codes unless signing up as a youth leader for that project.)

Marathon County has combined the information for all levels of the projects into one project categories. (Some projects have information and literature on more than one level such as, beginning, intermediate, and advanced. If you had a lot of experience in an area, you may want to skip the first or beginning activities within a project.) Information on all of the project literature is included. You may choose which area you intend to study and purchase the booklets that pertain to that area. Literature (project guides) are available in the Marathon County 4-H Office, during office hours.

If this is your first year in 4-H, concentrate on one or two projects. Usually you can spend more than one year in a project unit because there are enough ideas there to span two or three years. Most 4-H'ers to take the levels in order, but what you decide to take as part of your project work is up to you.

4-H leaders...if you are a 4-H adult or youth leader, notice that some project code numbers are just for you. For example, if you are a leader for all of the Shooting Sports you will use code 630.

Don't forget to check out the project pages on the Wisconsin 4-H Youth Development Project Resource Pages.

On these pages, you'll find descriptions for a number of projects internet resources and links of interest, fair project suggestions, state specialist contacts, and other suggested 4-H resources.

Current topics include aerospace, animals, arts, bicycling, child development, citizenship, clothing, clothing decisions, Cloverbuds, communications, computer, dairy, electricity, entomology, health, international, natural resources, photography, plants, small engines, theatre arts, and woodworking.

4-H Family Focus Newsletter

Each 4-H Family receives a bi-monthly newsletter entitled Family Focus. The newsletter keeps you up to date on what is happening in 4-H at the county, state, and national level. If you are a member and are not receiving it, please contact the Marathon County 4-H office. Also please remember the following

- It is important to read this from cover to cover so that you know what programs and opportunities are available.
- Everyone is welcome to submit information or articles that would be of interest to other people 4-H. Please contact the 4-H office for deadlines on submitting articles.
- All clubs should submit Secretary Minutes to the office. The club names will be listed in the Family Focus.

Note – keep the site for current and archive newsletters

4-H Leaders' Federation Information

The Marathon County 4-H Leaders' Federation, with the help of the UW-Extension conducts the 4-H program. All leaders and interested parents belong to the Federation. It is responsible for carrying out organized learning experiences for 4-H members and for making improvements in the 4-H program. Representatives from the four districts are added to the Federation each Fall at the Fall District Meeting, and serve a three year term. Representatives may be either project or general leaders. Youth in grades 8th and above are eligible to participate on the board. Youth serve a one year term. Leaders' Federation usually meets the last Monday of every other month.

The Executive Board is made up of members of the Federation who are elected at the November Meeting. Positions include the President, President-Elect, Secretary, and Treasurer, they are responsible for:

1. The Marathon County 4-H program and the welfare of its leaders and members.
2. Adopting a budget for the Marathon County Leaders' Federation which supports 4-H activities.
3. Determining the agenda for the Leaders' Federation meetings.

4-H Leaders Federation Board Mission Statement

The Marathon County 4-H Leaders' Federation pledges to:

- Provide opportunities for educational, leadership training, and social activities.
- Accept the responsibility to provide programs that will develop healthy and knowledgeable individuals who will become effective leaders in our community.
- Work together through responsible leadership, goal setting, open communication, and functioning committees to produce a strong 4-H program for all youth and adults enrolled in the 4-H program.

By-Laws of the Marathon County 4-H Leaders' Federation, Inc. of Wisconsin

Bylaws of the Marathon County 4-H Leader's Federation, Inc. of Wisconsin

Article 1 Name

The name of this corporation shall be the *Marathon County 4-H Leaders' Federation, Incorporated*.

Article II Purpose

The Marathon County 4-H Leaders' Federation will promote healthy living for youth and adults through educational, social and leadership activities to develop knowledgeable individuals.

Article III Membership

Section 1. The membership of this corporation shall consist of all 4-H organizational, project, activity, resource or special leaders who have been certified in accordance with current Marathon County 4-H and Wisconsin 4-H requirements.

Section 2. This corporation shall not discriminate on the basis of age, race, color, creed or religion, national origin, ancestry, sex, sexual orientation, marital or parental status, pregnancy, veterans' status, arrest or non-program related conviction records, or qualified disability.

Section 3. The Board of Directors in accordance with Article III, Section 5, may expel any member no longer meeting certification requirements.

Section 4. The membership shall be divided into districts as needed. The Board of Directors shall ratify district divisions.

Section 5. The procedure for expelling a member no longer meeting certification requirements is as follows:

- A. Membership shall be temporarily suspended until the next meeting of the Board of Directors.
- B. The member shall be notified in writing of pending action no less than 20 (twenty) days prior to said meeting.
- C. The Executive Committee may call a special meeting of the Board of Directors, if deemed necessary. Otherwise, the vote shall take place at the next regular meeting, providing the member has received appropriate notice.
- D. A member may be expelled by a 2/3 (two-thirds) majority vote of the Board of Directors.

Article IV

Board of Directors

Section 1. The purpose of the Board of Directors shall be to establish policy, administer funds, and implement and evaluate the programs of Marathon County 4-H.

Section 2. The Board of Directors shall consist of:

- A. Three certified adult leaders from each of the approved districts
- B. No more than three youth representatives from each of the approved districts. Youth representatives must be in 8th grade or above.
- C. The 4-H Youth Development Agent and 4-H Youth Development Program Coordinator who shall serve as ex-officio directors without voting rights.
- D. The immediate Past President.

Section 3. Elections

- A. The directors shall be elected by the members of their own district at the Fall Re-organization Meeting each year.
 - 1) Nominations shall be given to the District Chairperson at or before the scheduled Fall Re-organization Meeting.
 - 2) Each individual club from said district has one vote, if in attendance.
- B. One adult director shall be elected to serve a term of three years.
- C. No more than two adult directors from the same club shall be on the Board of Directors at one time.
- D. No more than three youth representatives shall be elected to serve terms of one year.
- E. The adult director with the most tenure of their term in each district shall serve as the District Chairperson.

Section 4. One adult director shall be appointed as the 4-H Leaders' Federation representative to the Market Animal Show and Sale (M.A.S.S).

Section 5. Two adult directors shall be appointed as the 4-H Leaders' Federation representative on the Trust Fund Committee.

Section 6. Term Limits:

- A. Adult directors may not serve more than two consecutive terms on the Board of Directors.
- B. Youth representatives may not serve more than three consecutive terms on the board of Directors.
- C. No one may hold more than one director's position.

Section 7. Any director not attending three consecutive general board meetings shall lose that position. The vacancy shall then be filled according to Article IV, Section 8.

Section 8. Vacancies on the Board of Directors shall be filled by election at the next district meeting. Any vacancies not filled at that meeting should then be referred to the district chairperson who shall recruit and recommend a candidate for approval by the Board of Directors.

Article V

Executive Committee

Section 1. The Leader's Federation Executive Committee shall consist of:

A. President

- 1) Shall have served as President-Elect the previous year.
- 2) The term of office shall be one year.
- 3) Shall preside at all meetings of the Board of Directors and the Executive Committee.
- 4) Shall act as chairperson of the Executive Committee
- 5) Shall serve on the Junior Fair Board
- 6) Shall exercise voting rights in case of a tie.

B. President-Elect

- 1) Shall be elected at the first meeting of the Board of Directors following the Fall Re-organization Meetings.
- 2) Shall be an adult director in the second year of his/her term.
- 3) The Term of office shall be one year.
- 4) Shall assume the duties of the President in his/her absence.
- 5) Shall serve on the Junior Fair Board
- 6) Shall assume the Presidency at the end of his/her term.

C. Secretary

- 1) Shall be elected at the first meeting of the Board of Directors following the Fall Re-organization Meeting.
- 2) Shall be an adult director in any year of his/her term.
- 3) The term of office shall be one year.
- 4) May not serve more than two consecutive terms.
- 5) Shall keep minutes of all meetings.
- 6) Shall conduct correspondence as directed by the Board of Directors.
- 7) Shall maintain a file of all correspondence of the Board of Directors.

D. Treasurer

- 1) Shall be appointed by the Board of Directors at the first meeting of the Board of Directors following the Fall Re-organization Meetings.
- 2) The term of office shall be one year.
- 3) May serve an unlimited number of terms.
- 4) Shall not have voting rights
- 5) Shall receive a stipend as determined by the Board of Directors.
- 6) Shall receive and disburse funds as directed by the Board of Directors.

- 7) Shall keep all necessary records pertaining to same financial transactions and prepare records for annual audit.
 - 8) Shall submit or renew application for bonding at 4-H Leaders' Federation expense. Surety Bond shall be sufficient to cover treasury funds.
- E. Advisor
- 1) Shall be the immediate Past President
 - 2) The term of office shall be one year.
 - 3) Shall assume the duties of the President in the absence of the President and President-Elect.
- F. The 4-H Youth Development Agent and the 4-H Youth Development Program Coordinator as ex-officio members without voting rights.

ARTICLE VI

Meetings

Section 1. Board of Directors

- A. The Board of Directors shall meet bi-monthly, having no fewer than six meetings per calendar year.
- B. The calendar shall be established at the first meeting following the Fall Re-organization Meetings.
- C. The Executive Committee may call special meetings. All members of the Board of Directors must be notified at least seven days in advance.
- D. The agenda shall be set in cooperation with the 4-H Youth Development Agent and the President.
- E. The agenda shall be made available to all 4-H Leaders' Federation members three days prior to the meeting date.
- F. A quorum shall consist of at least two of the following: President, President-Elect, Secretary, or Advisor and at least one adult director from each district.
- G. In the event of cancellation the meeting will be rescheduled in accordance with Article VI, Section 1.c.

Section 2. Executive Committee

- A. The Executive Committee shall meet to set the Proposed Budget prior to the first meeting of the newly elected Board of Directors.
- B. Any member of the Executive Committee may call for a meeting of the committee.
- C. All members of the Executive Committee shall be notified at least 24 hours in advance.
- D. A quorum shall consist of at least three voting members of the Executive Committee.

Section 3. District Meetings

- A. Each district shall meet at least twice a year.
 - 1) Fall Re-organization Meeting
 - a. All 4-H Leaders' Federation members within the district may attend this meeting with voting rights.

b. Enrollment materials shall be distributed and annual elections shall be held.

2) Spring Meeting – fair materials shall be distributed.

B. Special meetings may be called by the District Chairperson. All 4-H Leader's Federation members in that district must be notified at least seven days in advance.

Section 4. The 4-H Leaders' Federation Annual Meeting shall be held in conjunction with the Annual Recognition Program and Installation of Officers.

Article VII Committees

Section 1. Standing Committees

- A. The Expansion and Review Committee shall meet annually.
- B. The Fundraising Committee
- C. The Awards/Recognition Committee
- D. The Audit Committee

Section 2. Each committee shall consist of at least one adult director from each district; no more than two directors (adult or youth) from the same district may serve on one committee.

Section 3. Special Committees may be added by action of the Board of Directors.

Article VIII Fiscal Year

Section 1. The fiscal year shall run from October 1st to September 30th.

Section 2. An annual audit shall be conducted by the Audit Committee at the end of the fiscal year.

Article IX Parliamentary Authority

Section 1. Robert's Rules of Order shall be considered as satisfactory guidance.

Article X Amendments

Section 1. These bylaws may be amended at any regular Board of Directors meeting of the Marathon County 4-H Leader's Federation by a two-thirds vote, provided the amendment has been submitted in writing at the previous regular board of Directors meeting.

Approved and adopted May 24, 2004.

4-H Leaders Federation Listing

Do we list the Federation members – adults and youth – so the clubs know who they are? Do we also list the various committees so they know who to contact?

Organizational (General) Leader Information

The Organizational leader is the main leader of the club. There may be one or more people in a club who share the leadership responsibilities. They are the links between the 4-H office and the 4-H members. They serve as advisors to the club and together with members, determine the club's needs.

Some specific responsibilities are:

- Organize the club each fall (leaders of club and officers).
- Assist youth in the planning of the club's yearly program, including the monthly meetings and activities. Encourage youth involvement.
- Assist in recruiting new project and activity leaders.
- Recruit and work with youth leaders being sure they are active with club activities and project meetings.
- Make sure responsible officers are elected for the club and go over duties once new officers are elected.
- Being willing to help with or find people to help with county events.
- Being willing, and encourage others, to serve on county committees and attend other 4-H meetings.
- Obtain parental involvement with projects and activities.
- Let the club officers run the meeting, but help them understand their responsibilities. Be a good listener.
- Assist members with project selections.
- Send requested information to the Cooperative Extension Office on time.
- Keep members and parents informed on club activities.
- Attend 4-H Leader Certification Training. Must be done within the first year of leadership.
- Make sure re-enrollment forms are turned into 4-H office by November 1st and new enrollment forms by March 1st.

Leadership: Roles & Responsibilities

Leadership in 4-H is an opportunity to help others and a chance to grow as an individual. As a 4-H Leader, you will work with young people to help them reach their goals. Good leadership skills include that the person:

1. Is democratic in approach
2. Is sensitive to the needs of each member
3. Helps members reach their goals

4. Develops skill in planning, in teaching methods, in a variety of activities and projects, and in evaluating programs.

The democratic leader is a role model who strives for better participation, better decisions, and better development for the individual.

There are three basic types of 4-H leaders: Organizational leader(s), project leader(s), and youth leader(s).

Note – where to put on web site – under organization leader information?

4-H at the County Level

Marathon County 4-H has many informational, exciting, and fun activities for youth and adults to attend during the year. More information about these activities, including registration forms are available in the Family Focus newsletter.

Camping Programs – Summer camping excursions are planned for 4-H members in grades K – 12th. Camp includes crafts, swimming, boating, sports, nature hikes, educational programs, and meeting new friends. Camp Susan is for youth in grades K – 4th and is held near Antigo – usually in June. Youth are welcome to being non-4-H friends to attend. Camp Upham is for members in grades 4th – 7th and is held at the 4-H Upham Woods Environmental Center near Wisconsin Dells – usually in July. A teen winter weekend is held in January or February along with neighboring counties for 4-H members 8th – 12th.

Demonstration Contest – This contest provides youth the opportunity to do a demonstration on a subject they feel comfortable talking about. This helps them develop poise and confidence in speaking before a group. Top winners go on to the Wisconsin State Fair.

Clothing Revue – This program gives 4-H clothing members the opportunity to be evaluated on a garment they have constructed. Youth are evaluated on the fit of the garment, as well as their pose and self confidence. All members enrolled in the clothing project are encouraged to participate in the Clothing Revue. Participants must model at the Wisconsin Valley Fair. Up to two youth can be selected to participate in Clothing Revue at the Wisconsin State Fair.

Cake Revue – This program gives 4-H members the opportunity to be evaluated on their cake decorating skills. Participants answer judge's questions and are required to demonstrate cake decorating techniques. Blue ribbon cakes are brought to the Wisconsin Valley Fair for display.

Pre-Fair Music & Drama – This program gives 4-H members the opportunity to be evaluated on their vocal, instrumental, or drama skills. Evaluations are given to the

participants by judges. All blue ribbon winners are required to repeat their performance at the Wisconsin Valley Fair.

Wisconsin Valley Fair – The fair gives 4-H members a chance to display articles they made and worked on in their 4-H project during the year. At the fair, members will receive an evaluation from judges on their efforts, receive premiums, meet new friends, and share new ideas. Members need to sign up for projects during fall registration process. They may change their project selection up to March 1st.

Market Animal Show & Sale – This program is designed to help young people learn to raise meat animals (beef, swine, & sheep). It is offered to 4-H and FFA members in Marathon County in grades 3 – 13. Those who wish to participate must enroll in the program at the mandatory family meeting in December. There are strict educational requirements and standards for animals raised and sold through the program. The sale takes place at the Wisconsin Valley Fair. For more information, see the family Focus newsletter.

Additional programs may be added or changed through the year and advertised through the Family Focus.

4-H Club Awards:

At the annual Fall Banquet – Clubs are recognized for their various accomplishments by completing the award application located under the forms or by submitting their club books. All the forms/books are due by the end of September to the 4-H office.

June Dairy Month – Based on Club Dairy Promotion Activities. Clubs must complete an Award Form and submit a dairy report.

Recreation, Health, & Safety, Conservation – Based on Club's participation in these community efforts. Club must complete the award form and submit the documentation of club activities.

Secretary's Book – Club Secretary's are recognized for the neat and accurate completion of the Secretary's Book. The entire book is to be submitted.

Scrapbook – Club Scrapbooks are recognized for the information collected and stored during the year.

Marathon County 4-H Community Service Project Award Form – The form is on web site and is to be completed for each Community Service project completed. Clubs can receive a Gold, Silver, or Bronze ranking based upon the Small Club, Medium Club and Large Club size for the items submitted.

4-H County Awards for Members:

Most awards require the completion and submission of a form, these include Enrollment, Long M.E. (Member Evaluation), Rank Award, Scholarship, and Project Award. These forms are available in pdf format to download and print. All applications are due by the end of September.

4-H Leaders' Federation Scholarship – The 4-H Leader's Federation offers up to five scholarships, with a minimum of \$300.00 per scholarship to assist and encourage Marathon County 4-H members to pursue a higher education at a college institute. To apply, a youth must have been in 4-H for five (5) years, a full-time under-graduate student entering at least their second year of college. They must have completed at least 24 college credits and carry a college GPA of 2.5 or better. To apply for the scholarship, the application must be completed.

4-H Youth Ambassadors – Members are chosen annually to represent Marathon County in various leadership and community events. Youth involved in Ambassadors learn leadership skills, teaching skills and public speaking skills. Youth in grades 8 – 12 may apply to become ambassador. Watch for application in the 4-H Family Focus.

Achievement Awards – Recognition for overall achievement on a project, club, or country basis. This award is for youth in 7th – 9th grade. To be considered youth must fill out a Long M.E. form and go through the County Interview. (book) Recognition for overall achievement on a project, club, or county basis. Members in 9th grade or older must fill out a Long M.E. form and go through a County interview. To apply for the award complete the Long ME form, preference form, and go through a County interview process.

Brice Bender Award – The Brice Bender Award recognizes active participation in the 4-H program at the club and county level. Two awards are given – grades K – 7 and 8 – 13. The award is a cash voucher for future 4-H participation. Completed Brice Bender applications are required.

Camp Counselor – Youth in 8th grade or older may apply to be a counselor at Camp Susan. Youth in 10th grade or older may apply to be a counselor at Camp Upham. Youth learn leadership skills and are responsible for planning and teaching camp activities. Camp Counselor Application form is required and are found in the Family Focus.

I.J. Corey Award – The family of Mr. I.J. Corey developed an award to recognize outstanding 4-H Dairy Exhibitors. The I.J. Corey Award recognizes an individual for their showmanship and project accomplishments. They are selected through an application and interview process during the Wisconsin Valley Fair.

Key Award – The Key Award is considered the highest member achievement in 4-H. Recipients are recognized for their contributions on the club, county, and state levels and for their leadership in the 4-H program. To apply for the award complete the Long ME form, preference form, and go through a County interview process.

Project Awards – Recognition for achievement in all project areas. One “senior” (9th -13th grade), one intermediate (6th – 8th grade) and one “junior” (3rd – 5th grade) award is available in each project area. Youth may receive only one award in each level of each project award in their 4-H work. Members can only apply for a total of 3 project awards per year and can only receive a total of 2 project awards per year. Completion of the Project Award form is required.

Project Award – Cloverbuds – Cloverbuds are recognized for their project work by submitting their project books.

Project Award – Explorers – Explorers are recognized for the project work by submitting their project books.

Rank Awards – Recognizes overall 4-H participation. Bronze, Silver and Gold levels may be achieved; however youth may only attain each level once, in a sequential order and only one rank a year. Appropriate pins are issued to recipients. Any member may apply, including Cloverbuds. Completion of the Rank Award form is required.

4-H Trips

Applications for these trips are found under the forms listing. Most of them require the Long ME Evaluation and an interview. All applications are due by the end of September.

American Spirit Award – Ten day trip to New York, Philadelphia, and New England, including, Boston. Participants learn about and visit the places where the American Revolution and the birth of our nation took place. To apply for the award complete the Long ME form, preference form, and go through a County interview process.. (web site) – grades 7th and 9th. Book indicates 8th and 10th grade – correct one. Do we add on web-site (up to 5 youth are chosen)?

Citizenship Washington Focus – Ten day bus trip during the summer to Washington D.C. Participants learn about the way our government works while they stay at the National 4-H Center. Open to youth in grades 10 -12 and up to 5 youth are selected. To apply for the award complete the Long ME form, preference form, and go through a County interview process.

National 4-H Conference – Youth are selected from State to attend this working conference, held at the National 4-H Center. Each participant selects an issue (i.e.

education, promotion, environment, violence...) and works with other youth from across the country to develop plans to help direct future 4-H programming. Members in grades 10 – 12 may apply. To apply for the award complete the Long ME form and conduct the interview, and then are recommended to State Level from where the youth are selected.

National 4-H Congress – Youth are selected to attend this youth leadership conference in Atlanta. While attending the National Congress, youth attend various seminars in project areas of their interest. Members in grades 10 – 12 may apply. To apply for the award complete the Long ME form, preference form, and go through a County interview process. Any changes? Do we add to web site – ten youth are selected? Grades 10 – 12?

Wisconsin 4-H & Youth Conference – Each year youth are selected to attend the Wisconsin 4-H & Youth Conference at the University of Wisconsin in Madison for four days. The delegates attend seminars, visit the campus and meet other 4-H delegates from all over Wisconsin. Members must be in 8th – 10th grade. To apply for the award complete the Long ME form, preference form, and go through a County interview process.

4-H County Awards for Leaders/Volunteers:

C.J. McAleavy Award – Recognizes dedication to the Marathon County 4-H program on a club and county-wide level. The C.J. McAleavy Award is given to a 4-H leader who has contributed a great deal to the local and county program over a considerable period of time.

Clover Power Plus Award – The Clover Power Plus Award is awarded each year to recognize volunteers who reach youth from multiple clubs or county basis.

Friend of 4-H Award (Volunteer of the Year) – Are selected through people who are nominated from people from the clubs.

Club Officers

Each club is responsible for electing club officers. The following are club positions and basic job descriptions are available from the University of Wisconsin Extension Office. Each club is governed by their own by-laws. General descriptions of elected offices are:

President

1. Responsible for conducting the business meeting.
2. Prepares an agenda for the meeting, with the other officers and adult leader.
3. Works closely with the organizational leaders.

Vice President

1. Follows through with the president's responsibilities in the absence of the president.
2. Takes leadership in club's annual planning process

Treasurer

1. Responsible for collecting club dues or other money.
2. Pays bills from club expenses
3. Reports to the club monthly the activity of the club treasury and keeps financial records for the club book.
4. Submits the treasurer form to the 4-H office annually.

Secretary

1. Responsible for taking attendance (at the beginning of the meeting).
2. Keeping accurate minutes during the business meeting.
3. Responsible for submitting a copy of minutes each month to the 4-H Office.
4. Responsible for filing minutes into the club secretary book.

Reporter (optional)

1. Responsible for telling the community about the 4-H club through news articles and photographs.

Recreation (optional)

1. Responsible for leading club members in games or songs for a short period before or after the business meeting.

Historian (optional)

1. Cut out articles from the newspaper that contains your club's name or events that your club members have been involved in.
2. Copies of stories, club events, photos and club ribbons should be put into a scrapbook. Letters of correspondence, thank you's, etc., can be also included.

Sergeant of Arms (optional)

1. Makes sure the meeting is ready to start on time.
2. Instructs people to be quiet during the meeting.

Forms – Awards, Trips, Enrollment, Etc.

Enter existing forms information

Wisconsin Valley Fair – Junior Fair Policy Statement

As a result of the February 7, 2005 Junior Fair listening session, the Wisconsin Valley Fair has adopted a Junior Fair Policy effective for the 2005 Wisconsin Valley Fair.

Wisconsin Valley Fair Junior Fair Policy Statement

RE: Professional Fitting & Preparation of Junior Fair Exhibits

The ultimate goal of the Wisconsin valley Fair as it relates to the junior fair is the development of the exhibitor, both from an educational standpoint and from one of the actual experiences. The actual project itself is secondary.

In the development of the exhibitor, the teaching of principles of ethics, integrity, honesty, community, and hard work is integral to success.

The family and the greater community are needed to support a young person's growth and development, as well as their educational experiences. We commend clubs, families, and community members who work together with an exhibitor to teach him or her, these skills and principles.

The Wisconsin Valley Fair board demands that the work that is exhibited and judged at the Junior Fair be that of the exhibitor. If adults and non-members are participating in the development of the project (including the fitting of animals), it is to be done in an educational manner for the benefit of exhibitor's education and experience, and not solely for the success of the project. Therefore, all preparation of projects needs to be done with the exhibitor present and actively participating.

To assist in the above, the Wisconsin Valley Fair Board has directed the Wisconsin Valley Junior Board to develop education criteria for the showing of projects. These should include, but not limited to, educational clinics and programs relating to the care and preparation of exhibits. These criteria should be created and implemented by the 2006 Wisconsin Valley Fair.

To further ensure the above philosophy, the Wisconsin Valley Fair Board directs that the fitting and preparation of an exhibit, solely by a professional, is prohibited. A professional is anyone who has or has ever received compensation for the services performed. The only exception would be if the professional is working directly with his or her own child. The enforcement and ramifications of any violation here would be determined on a case by case basis at the discretion of the Wisconsin Valley Junior Fair Board.

Wisconsin State Fair

The Wisconsin State Fair has placed their premium books and entry forms online. The Wisconsin State Fair Premium books and youth center forms are now available on the Wisconsin State Fair website: <http://www.wistatefair.com>

All exhibitors need to complete:

- Entry Form (different for those showing livestock and non-livestock)
- For youth choosing not to stay in the Youth Center during the fair, entitled the *Youth Center Waiver*
- *Youth Center Registration form* (if staying in dorms)
- *Youth Chaperone Form* (for adults supervising youth in dorms)
- *Health Form* (for those staying in dorms)

Cultural Arts

Fair Entry Suggestions

In an effort to make entering Cultural Arts projects at the fair easier to understand, the Cultural Arts committee has compiled a list of definitions and suggestions for the 4-H member. It is suggested that if you have not been to a project meeting or class on your art/craft project, you may want to consider not entering in that Unit at least for first year. You need to know your art and how it is created to ensure that your entry is judged fairly.

Part of the learning process is following directions. Be sure to read your fair book carefully and follow all directions that pertain to your entry. Projects will be lowered one placing if entry is not signed, dated or prepared as directed in the fair book. Be sure your piece is entered in the appropriate lot. For example, plastercraft is not considered the same as ceramics.

It is important that your artwork be finished and ready to use or display upon entering it in the fair. This means that it be matted, mounted and attached to a piece of tag board or foam core of a contrasting color that would show off your beadwork. Example: a white beaded necklace would be better displayed on a dark piece of backing material or a backing material covered in cloth or felt than just a plain white background if you are creating your own hand stamped cards, try displaying each card on a piece of tag board or mat board using poster tape, rubber cement or photo corners.

In attaching your comment cards use tape string or pins and attach firmly to your entry. The judge will be using this card to make comments to you. Be sure to attach it in such a way that the judge can easily flip it over for writing. Remember that you also need to attach your entry slip securely to your project.

Small articles should be submitted in a zip lock bag with your label attached to the outside of the bag.

We hope these suggestions will help you as you prepare your entries for the fair.

Definition of Terms:

Appliqué: This is a needlework/embroidery technique used to create a picture by stitching layers of various materials on a fabric background.

Bleached: Creating designs in cloth by spraying, painting or tying the fabric and exposing to bleach.

Block Printing: Printing of a pattern or design on paper, fabric or other material using a cut or engraved block. This is **not** stamping.

Ceramics: The art of making objects of clay and similar materials, which are then treated by firing.

Decoupage: The art or technique of decorating an object with cut-outs of paper, plaster, fabric or other materials over which varnish or lacquer is applied.

Fixed: To treat artwork with a chemical so as to keep it from fading or smudging. Art fixatives can be purchased or something as simple as hair spray can be used.

Journalled: A written record of what happened. When a scrapbook or photo album is journalled, the written record should be in your own handwriting.

Matted: Using mat board to form a border around a picture.

Media or medium: The process by which the artist creates his work. For example: oil, water color, tempera, pen & ink.

Metal enameling: Artwork created by decorating a metal object with a design using enamel paint.

Mounted: To place or arrange an object on a support to create an appropriate display.

Nature Craft: Creating a design or object using natural materials: moss, leaves, bark, etc.

Original: Something that has never been before; not copied; new.

This is one area we have had a problem with: **original cartoon character**- This would be one which the artist created himself, not copied or redrawn from an existing cartoon.

Plastercraft: Artwork created by painting a piece made from Plaster of Paris. (Note: This is different from ceramic artwork.)

Stencil: A sheet of paper, metal or other material with a pattern or inscription cut out of it, so that when laid flat, the pattern can be transferred to the surface below by means of special brush charged with color.

Stained Glass: Glass which is stained throughout its substance, then cut into patterns, leaded and cemented together.

String Art: The use of string and small nails on art board or wood to create a picture or design.

Textiles: Woven Fabric or cloth: “Any other media, not previously listed” under this unit should involve artwork using a textile.

Tie Dyed: A method of dyeing designs on cloth by tightly tying bunches of it with thread so that only that part not tied up will be dyed

4-H Definitions

Cloverbuds – Members in Kindergarten, Grades 1 and 2 (minimum age of 5 years old). They can only enter in the Cloverbud program, however, may also enter in the Clothing Revue and the Pre-Fair Music and Drama as a Cloverbud. No premiums for their projects – ribbons of participation.

Explorers – Members in Grades 3 and/or 4. You may be in this program for both years, however it is recommended that the second year you would show in other departments as well. It is not mandatory for you to show in the exploring program. If they are going to show animals at the fair through this program, they also need to sign up for that Department as well. In showing animals, it will only be the first year in either grade 3 or 4 that will be showing as an explorer.

Horseless – This means that no one in the family owns or leases a horse. State Horse Expo rule – No one can own/lease a horse in a family and have another member take someone else’s “horseless” horse to state expo. (A family cannot have one member show the exact same horse as a horse project and another member as a “horseless” project.) If there are extenuating circumstances, for an exception to this rule for showing at the Wisconsin Valley fair, a letter of explanation and request to allow a member to show as “horseless” must be submitted to the 4-H office for review and approval.

New Member –

Returning Member -

Calendar

Enter link for calendar information

Other Links

Enter link for other links General